This fund is a £1 million investment from the Scottish Government, designed to support tenancy sustainment initiatives across Scotland. The fund will be administered by the Scottish Federation of Housing Associations (SFHA) and Homeless Network Scotland (HNS). Its overarching aim is to prevent homelessness by funding tenancy sustainment and early intervention activities that help tenants remain in their homes.

**The fund will run from June 2025- April 2026.**

Registered Social Landlords and third sectors organisations are eligible to apply for funding. Partnerships with community groups, local authorities, and homelessness charities are required. The application lead may either be an RSL or third sector organisation.

The fund aims to:

* Minimise abandonments and evictions.
* Reduce voids and tenancy failures.
* Break the cycle of repeat homelessness.
* Provide support to help tenants' homes meet their needs at various stages of life.
* Create learning relevant to the broader RSL network in Scotland.

The overarching purpose of the fund is to prevent homelessness through tenancy sustainment, with a focus on early intervention and collaboration between housing providers, community groups, and other local partners. Specific objectives include:

* **Supporting early intervention and targeted prevention activities** aimed at sustaining tenancies.
* **Reducing financial and material hardship** through a ‘cash-first’ approach to support tenants in crisis.
* **Creating new local partnership models** to support tenancy sustainment.
* **Developing flexible, person-centred support services** that cater to both high and low support needs.

Please refer to [guidance document](https://www.sfha.co.uk/sites/default/files/2025-04/Guidance%20for%20Applicants%20-%20Upstream%20Homelessness%20Prevention%20Fund%20%20.pdf) for examples of activities to be funded.

## Section 1: Organisation Details

* 1. Organisation Name:
	2. Registered Address:
	3. Primary Contact Person
* Name:
* Position:
* Email:
* Phone:
	1. The legal status of your organisation:
* Legal status:
* Charity number:
* Company number:
* Is your organisation a branch of another charity/body:
* If yes, name of parent company/body

	1. Geographical area
* In which local authority does your organisation operate?

	1. What are the main aims and objectives of your organisation?
	2. Who are the people involved in your organisation?
* How many Committee/Board members do you have?
* How many other volunteers are involved?
* How many full-time staff are employed?
* How many part-time staff are employed?
* In the last year, how many service users have benefited from the work of your organisation?

	1. Describe the make-up of your Management Committee/Board of Trustees. Tell us about the skills and experience of your Management Committee/Board Members and how you support them.
	2. What active policies does your organisation have in place that guide your work?

## Section 2: Project Overview

2.1 Project title:

2.2 Brief summary of the project (Max 400 words): How will you work with local partners to provide tenancy sustainment? Please evidence the need for this project in your local community.

2.3 How do you propose to approach the cash fund part of this programme?

2.4 Objectives of the project: what will the key deliverables of your project be? Please list below:

1.
2.
3.

2.5 Geographical area(s) covered:

2.6 How many staff will be employed on this project? Please provide details below:

|  |  |  |
| --- | --- | --- |
| **Job title** | **Key duties** | **Salary** |
|  |  |  |

## Section 3: Target Beneficiaries

3.1 Who will benefit from this project? (list all who will benefit from this project)

3.2 Estimated Number of Beneficiaries:

## Section 4: Project Implementation

Projects will be expected to commence in June 2025 with all monies spent by 31 March 2026.

4.1 Key activities and timeline:

|  |  |
| --- | --- |
| **Activities** | **Timeline** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

## Section 5: Funding Request

5.1 Total funding requested:

5.2: Breakdown of budget allocation: example costs provided below:

|  |  |
| --- | --- |
| **Activities to be funded** | **Budget Allocation** |
| Staffing costs |  |
| Overheads  |  |
| Direct project costs |  |
| Cash first  |  |

5.3 If partial funding is awarded, can the project proceed?

☐ Yes
☐ No

5.4 List any other funding you are currently in receipt of from the Scottish Government:

|  |  |
| --- | --- |
| **Name of fund** | **Amount received** |
|  |  |

## Section 6: Project impact and sustainability

6.1 How will this project contribute to tenancy sustainment and homelessness prevention?



6.2 How will the impact of this project be measured?

6.3 do you anticipate any challenges within this project, if so, how will these be addressed?

## Section 7: Partnerships and collaboration

7.1 Who are key partnerships involved in this project? Please list the details of all key partners and their roles within the project

## Section 8

8.1 Any other relevant information to support your application?

8.2 Is the organisation a Living Wage accredited employer?

☐ Yes
☐ No

8.3 Does the organisation pay all staff employed using Scottish Government funding the Living Wage or above? [The Fair Work Framework](https://www.fairworkconvention.scot/the-fair-work-framework/)

☐ Yes
☐ No

## Section 9: Declaration

I confirm that the information provided in this application is accurate and complete to the best of my knowledge.

Name:
Position:
Date:
Signature:

## Submission instructions

Please submit this completed application form via email to funding@sfha.co.uk 12 May at 17:00.

If you have any queries, contact funding@sfha.co.uk.